



KHOMAS REGIONAL COUNCIL

REQUEST FOR SEALED QUOTATIONS: WORKS

Procurement Reference No: W/RFQ/KRC-12/2022/2023

RENOVATION OF KATUTURA EAST CONSTITUENCY
OFFICE

BIDDER NAME:	
Address:	
Contact details:	
BIDDER AMOUNT (VAT EXCLUSIVE):	
BIDDER AMOUNT (VAT INCLUSIVE):	
CLOSING DATE OF BIDS:	22 February 2023

**DOCUMENTS CLEARLY MARKED WITH THE PROCUREMENT REFERENCE NUMBER
MUST BE DEPOSITED IN THE BID BOX AT THE KHOMAS REGIONAL COUNCIL.**



KHOMAS REGIONAL COUNCIL

Tel. No. (061) 292 4400
Fax No. (061) 220317

Pullman Street No. 6688
P. O. Box 3379
WINDHOEK

Letter of Invitation

To: Prospective Bidders

Procurement Reference No: W/RFQ/KRC-12/2022/2023

Dear Sir/Madam,

SUBJECT: RENOVATION OF KATUTURA EAST CONSTITUENCY OFFICE IN THE KHOMAS REGION.

The Khomas Regional Council invites you to submit your best bid for the works described in detail here attached. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Technical Queries if any, should be addressed to Ms H. Katjivena at Tel: 061 292 4444 or email at pmu.krc@khomasrc.gov.na

Please prepare and submit your bid in accordance with the instructions given or inform the undersigned if you will not be submitting a bid.

Yours faithfully,

.....

Ms. H. Katjivena: Head of PMU

KHOMAS REGIONAL COUNCIL

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The Khomas Regional Council reserves the right:

- (a) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The quotation validity period shall be 1 month from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate;
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit a signed Bid Securing Declaration
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof.
- (g) Bidders attach Qualification for a Brick layer, a national Diploma in Civil Level 3 from NQA accredited institutions
- (h) Bidders attach Qualification for an Electrician, a national Diploma in Electrical Level 3 from NQA an accredited institution.
- (i) Bidders should attach a program of work in a form of a Ghant Chart
- (j) Bidders must have a track record in the work required i.e. Civil Work (Please attach proof of experiences in terms of Completion certificates)
- (k) Bidders must demonstrate proof of availability of funds in the form of a company bank statement or lines of Credits. e.g., accounts materials from suppliers

5. Bid Securing Declaration

Bidders are required to submit a subscribe to a Bid Securing Declaration for this procurement process.

6. Works Completion Period

The completion period for works shall be one month after acceptance and issue of Purchase Order. Deviation in completion period shall be considered if such deviation is reasonable.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Khomas Regional Council, Pullman Street No 6688, Windhoek North, not later than **22 February 2023**, at **12h00**. Quotations by post or hand delivered should reach Khomas Regional Council, Pullman Street No 6688, and Windhoek North by the same date and time at latest. Late quotations will be rejected. Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Khomas Regional Council immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Khomas Regional Council and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The Khomas Regional Council shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

NB: Only bidders that quoted between the range of 0% above and 10% below the cost estimated of the procurement are eligible for awards!

11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

13. Margin of Preference

13.1. The applicable margins of preference and their application methodology are as follows:
N/A

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected***

Quotation addressed to	Khomas Regional Council
Procurement Reference Number:	W/RFQ/KRC-12/2022/2023
Subject matter of Procurement:	RENOVATION OF KATUTURA EAST CONSTITUENCY OFFICE

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead disqualification on the grounds mentioned in the BDS]

The validity period of our Quotation is ----- days from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within **7 days** from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within **120 days** from date of issue of Purchase Order/ Letter of acceptance.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

BID SECURING DECLARATION

**(Section 45 of Act)
(Regulation 37(1) (b) and 37(5))**

Date:

Procurement Ref No.: W/RFQ/KRC-12/2022/2023

To: Khomas Regional Council

Pullman Street 6688

Windhoek North

Windhoek

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity.**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:

[insert signature of person whose name and capacity are shown]

Capacity of:

[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:

[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____

[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

****Delete if not applicable / appropriate***



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:

Registration Number:.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative
of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply

fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

- 1. A labour inspector may conduct unannounced inspections to assess the level of compliance*
- 2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

SECTION III: STATEMENT OF REQUIREMENTS

This text hereunder is a guidance for the preparation of the Specifications and Performance Requirements and should not form part of the final document

A set of precise and clear Specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Khomas Regional Council without qualifying or conditioning their quotations. Specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done shall the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of quotations be ensured, and the subsequent task of quotation evaluation facilitated. The Specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of Specifications from previous similar Contracts are useful in preparing Specifications. Most Specifications are normally written specially by the Khomas Regional Council to suit the Contract Works in hand. There is no standard set of Specifications for universal application in all sectors, but there are established principles and practices, which are reflected in these Documents.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addendums should then adapt the General Specifications to apply them to the particular Works.

Care must be taken in drafting Specifications to ensure that they are not restrictive. In the Specifications of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards of Namibia or other standards, the Specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, shall also be acceptable. To that effect, the following sample clause may be inserted in the Special Conditions or Specifications.

Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract.

A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

Conditions and specification for:

1. Renovation of Katutura East Constituency Office

B. DRAWINGS

N/A

BILL OF QUANTITIES
Katutura East Constituency

BILL OF QUANTITIES					
Katutura East Constituency					
DEMOLITIONS AND ALTERATIONS					
	<p>1 Prices for the demolition of brick walls must allow for the demolition and removal of small isolated beams and lintols occurring therein over openings.</p> <p>2 The area of brickwork to be demolished excludes the areas of openings in walls.</p> <p>3 Prices for the demolition of brick or concrete walls, concrete surface beds, columns, slabs and the like must allow and include for the demolition of plastered or screeded surfaces and other finishes related thereto as NO separate measurement or payment will be made in this regard.</p> <p>4 Prices for the demolition of concrete must allow for the cutting up and removal of any steel reinforcement in the concrete.</p> <p>5 The Contractor must ensure the stability of adjoining walls and structures during the demolition of any concrete and / or brickwork and must provide and install any necessary propping that may be necessary to ensure such stability and prices must allow herefore.</p>				
	Hacking up or hacking off and removing granolithic, screeds, plaster, tiles, etc from concrete or brickwork and preparing surfaces for new screeds, plaster, tiling, etc (elsewhere measured)				
1	Ceremic floor or wall tiles	56.00	No		
	Taking out and removing doors, windows sashes from frames, gates, etc and prepare to receive new				
2	Burglar bars or screens not exceeding 2,5m ² in area from steel window or brick wall	1.00	No		
	Taking out and removing taps and mixers				
3	Pillar tap, bib tap or angle valve	9.00	No		
	Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary				

4	Stainless steel or earthenware wash hand basin	4.00	No		
	Stainless steel or earthenware w.c. suite, drip sink or slop hopper with cistern and flush pipe	5.00	No		
5	Stainless steel or earthenware bowl urinal	1.00	No		
6	Electric geyser of differing sizes from wall	1.00	No		
	Sealing of existing roofs and flashings				
	Sundries				
7	Re-fix loose 19×69mm wood for bench	16.00	No		
8	Refix wood drawer	4.00	No		
9	Refix portlit	3.00	No		
	REPAIRS TO PLUMBING AND DRAINAGE INSTALLATIONS				
	Repairs to w.c. suites and flushing valves				
10	Replace missing or damaged beta valve flush unit complete with ball valve and plastic float to w.c cistern	2.00	No		
	Clean out blockage in manholes, catch pits, etc				
	CUTTING THROUGH EXISTING WALLS AND FINISHES, ETC AND MAKING GOOD				
11	Form hole through existing one brick wall for pipe not exceeding 100mm diameter and make good plaster and paint	3.00	No		
	FLOOR COVERINGS				
	IRONMONGERY				
	Pictogram signs four times countersunk screwed to timber				
12	Sign board size 2500×1500 fixed to 50mm×3mm thick round bar	1.00	No		
	'MatadorSqueegee'or other equal and approved				
	BATHROOM FITTINGS				
13	19mm Chromium plated towel rail 900mm long including end flange brackets	1.00	No		

14	Epoxy powder coated vandal proof two roll toilet roll holder	1.00	No		
	BLINDS AND LOUVRE DRAPES				
15	Louvred drape unit to suit window size 1510 x 1245mm high	4.00	No		
16	Louvred drape unit to suit window size 2000 x 1540mm high	3.00	No		
	STRUCTURAL STEELWORK				
	Bolts, etc				
17	Mild steel bolts with nuts and washers	1.00	kg		
	METALWORK				
	Gate frames and posts				
18	40 x 40 x 3mm Mild steel hollow section gate post 2000mm long with and including three dovetailed lugs size 20 x 3 x 250mm long welded on and built into brick wall	1.00	No		
	Gates				
19	Single gate leaf size 810 x 2000mm high overall formed of 40 x 40 x 3mm mild steel hollow section frame around and two horizontal intermediate rails and filled in with and including 20 x 20 x 2mm hollow section vertical bars at approximately 70mm centres passed through and welded to the intermediate rails, including two 100mm weld-on type hinges, narrow style double cylinder lock with escutcheons riveted to leaf and a 40 x 5mm mild steel flat gate stop welded on to one stile for the full gate height	1.00	No		
	WALL TILING				
	200 x 200 x 5mm White glazed ceramic wall tiles to:				
20	Walls	56.00	m ²		
	Take delivery of, transport to the site, store, protect and lay porcelain floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere)				

	SOAP DISHES, TOILET ROLL HOLDERS, ETC				
21	CP Liquid soap holder	1.00	No		
	PLUMBING AND DRAINAGE				
	White vitreous china or glazed fireclay				
22	Basin size 510 x 405mm with two tapholes bolted to walls	4.00	No		
	Low level w.c. suite comprising wash down pan, matching 9 litre low level cistern with lid and fitments, flush pipe and heavy duty double flap and seat fixed to wall and floor	5.00	No		
23	Wall hung flat back urinal complete with spreader and chromium plated domical grating fixed to walls	1.00	No		
	Chrome plated brass taps and sundries				
24	15mm Angle regulating valve with 10mm chromium plated copper service pipe 300mm girth bent as required	9.00	No		
	Water heaters				
25	5 Litre oversink wall mounted electric water heater	1.00	No		
	The solar water geysers and panels must be installed by the specialist supplier of the geysers				
	uPVC soil, waste and vent pipes including all straight joints and connectors				
26	50mm Pipe fixed or chased into walls	18.00	m		
	Extra over uPVC pipes for fittings				
27	50 x 50mm BSP adaptor	4.00	No		
28	50mm bend	6.00	No		
	GLAZING TO STEEL WITH PUTTY				
	4mm Silvered float glass copper backed mirrors with polished edges fixed to walls with double sided adhesive tape				
29	Mirror size 450 x 600mm high	1.00	No		
	PAINTWORK				

	One coat alkali-resistant plaster primer and two coats Acrylic PVA paint				
30	On external smooth plastered walls	5.00	m ²		
	One coat alkali resistant plaster primer, one coat undercoat and two coats eggshell enamel paint				
31	On internal smooth plastered walls and columns	5.00	m ²		
	EXTERNAL WORKS				
	Galvanised mild steel				
32	Cut flag pole and refix	2.00	No		
33	Installation of new electric fence and new heavy duty gate motor	1	item	25,000.00	25,000.00
				<i>Sub-Total</i>	
				<i>Add Contingency 10%</i>	
				<i>Add VAT 15%</i>	
				<i>Grand Total</i>	

Priced Activity Schedule Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Khomas Regional Council shall customise this section and the table hereunder where the Service Providers have to achieve set specification and performance standards.]

Procurement Reference Number: **W/RFQ/KRC-12/2022/2023**

[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1	Renovation of Katutura East Constituency		

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ-GCC**) available on the website of the Public Entity (*insert website address*) except where modified by the Special Conditions below

SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: W/RFQ/KRC-12/2022/2023

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

GCC Clause Reference	Special Conditions
Employer GCC 1.1(r)	Khomas Regional Council
Intended Completion Date GCC	The intended completion date is: 31 May 2023 Based on the nature of work, the Bidders are encouraged to complete at least within 12 weeks after the acceptance of award.
Project Manager GCC 1.1(y)	The Project Manager is: David Andreas Deputy Director: Technical Services
Site GCC 1.1(aa)	1. Renovation of Katutura East Constituency office
Start Date GCC 1.1(dd)	The Start Date shall be: 7 days upon receiving the purchase order
The Works GCC 1.1(hh)	The Works consist of: <ul style="list-style-type: none"> • Renovation of Katutura East Constituency office
Interpretation GCC 2.2	The following additional documents shall form part of the contract : N/A
Interpretation GCC2.3	N/A
Language and Law GCC 3.1	The language of the contract is English The law that applies to the Contract is the law of Namibia.
Project Manager's Decisions 4.1	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
Delegation	The Project Manager <i>may</i> delegate his/her duties.

GCC Clause Reference	Special Conditions
GCC 5.1	
Notices GCC 6	<p>Any notice shall be sent to the following addresses:</p> <p>Khomas Regional Council</p> <p>Pullman Street 6688</p> <p>Windhoek North</p> <p>Windhoek</p> <p>Bidding Document</p> <p>For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be _____</p>
Insurance GCC 13.1	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> (a) for the Works, Plant and Materials: <i>(for the full amount of the works including removal of debris, professional fee etc.)</i> (b) for loss or damage to Equipment: <i>(for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</i> (c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract <i>for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well).</i> (d) for personal injury or death: <ul style="list-style-type: none"> (i) of the Contractor's employees: <i>[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</i> (ii) of other people: <i>[This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</i> (e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable. <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
Site Data GCC 14.1	<p>The contractor shall be deemed to have examined any Site Data supplemented by any information available to the Contractor.</p>

GCC Clause Reference	Special Conditions
Possession of the Site GCC 20.1	The Site Possession Date shall be: Within seven (7) days of accepting off Purchase Order and/Award Letter
Procedure for Disputes GCC 24	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
Program GCC 25.1	The Contractor shall submit for approval a Program for the Works within 7 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
GCC 25.3	Program updates shall be required.
Defects Liability Period GCC 33.1	The Defects Liability Period is: 6 months
Payment Certificates GCC 39.7	“A single statement of the estimated value of the work executed shall be submitted on completion of the Works. The Project Manager shall check the statement and certify the amount to be paid to the Contractor”.
Payments GCC 40	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
Adverse weather Conditions GCC 41.1 (I)	(a) Reason of any exceptionally adverse weather conditions such as heavy rains, storms, floods, etc. (b) Reason of civil commotion, strike or lockout affecting any of the trades employed upon the Works or any of the trades engaged in the preparation, manufacture or transportation of any of the goods or materials required for the works. (c) Any direct impact that the Novel Corona Virus (Covid-19) will have on the project progress or of the trades employed upon the Works or any of the trades engaged in the preparation, manufacture or transportation of any of the goods or materials required for the works.
Price Adjustment GCC 44.	The Contract <i>is not</i> subject to price adjustment.
Retention GCC 45.	5 % of the contract amount
Bonus GCC 46.	The rate for the Bonus per calendar day is: N/A
Advance Payment	(i) No advance payment shall be made*

GCC Clause Reference	Special Conditions
GCC 47	
GCC 48	“As built” drawings or operating and maintenance manuals [<i>insert are or are not</i>] required.

QUOTATION CHECKLIST SCHEDULE

[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]

Procurement Reference No.: W/RFQ/KRC-12/2022/2023

Description	Attached	Not Attached
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
Bid Securing declaration		
Proof of experience		
Qualifications of a brick layer & Electrician		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*