



KHOMAS REGIONAL COUNCIL

# REQUEST FOR SEALED QUOTATIONS: WORKS

RENOVATION OF KATUTURA HEALTH CENTRE AND  
DONKERHOEK CLINIC IN KHOMAS REGION

<b>BIDDER NAME:</b>	
<b>LOT 1 BIDDER AMOUNT (VAT EXCLUSIVE):</b>	
<b>LOT 1 BIDDER AMOUNT (VAT INCLUSIVE):</b>	
<b>LOT 2 BIDDER AMOUNT (VAT EXCLUSIVE):</b>	
<b>LOT 2 BIDDER AMOUNT (VAT INCLUSIVE):</b>	
<b>CLOSING DATE OF BIDS:</b>	<b>22 February 2023</b>

DOCUMENTS CLEARLY MARKED WITH THE PROCUREMENT REFERENCE NUMBER  
MUST BE DEPOSITED IN THE BID BOX AT THE KHOMAS REGIONAL COUNCIL.

**Procurement Reference No: W/RFQ/KRC-11/2022/2023**



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## KHOMAS REGIONAL COUNCIL

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Tel. No. (061) 292 4400  
Fax No. (061) 220317

Pullman Street No. 6688  
P. O. Box 3379  
WINDHOEK

### Letter of Invitation

**Procurement Reference No: W/RFQ/KRC-11/2022/2023**

Dear Sir/Madam,

**SUBJECT: INVITATION FOR RENOVATION OF KATUTURA HEALTH CENTRE AND  
DONKERHOEK CLINIC**

The Khomas Regional Council invites you to submit your best bid for the works described in detail here attached. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Technical Queries if any, should be addressed to H. Katjivena at Tel: 061 292 4444 or email at [pmu.krc@khomasrc.gov.na](mailto:pmu.krc@khomasrc.gov.na)

Please prepare and submit your bid in accordance with the instructions given or inform the undersigned if you will not be submitting a bid.

Yours faithfully,

.....  
**Ms. H. Katjivena: Head of PMU  
KHOMAS REGIONAL COUNCIL**

## **SECTION I: INSTRUCTIONS TO BIDDERS**

### **1. Rights of Public Entity**

The Khomas Regional Council reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

### **2. Preparation of Quotations**

You are requested to quote for the works mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable.
- (a) the Priced Activity Schedule in Section IV;
- (b) the Specifications and Compliance Sheet in Section V; and
- (c) any other attachment as deemed appropriate.

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

### **3. Validity of Quotations**

The quotation validity period shall be 1 month from the date of bid submission deadline.

### **4. Eligibility Criteria**

To be eligible to participate in this Quotation exercise, you should:

- a) have a valid company Registration Certificate;
- b) have an original valid/certified copy good Standing Tax Certificate;
- c) have an original valid/certified copy good Standing Social Security Certificate;
- d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- e) Submit a signed Bid Securing Declaration
- f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof.
- g) Bidders attach Qualification for a Brick layer, a national Diploma in Civil Level 3 from NQA accredited institutions.
- h) Bidders attach Qualification for an Electrician, a national Diploma in Electrical Level 3 from NQA an accredited institution.
- i) Bidders should attach a program of work in a form of a Ghant Chart
- j) Bidders must have a track record in the work required i.e., having completed work of a similar nature for a reputable institution as a prime contractor in the past four (4) years for an amount of **N\$500 000.00** or more (Please attach proof in the form of completion certificates; the Council have the right to contact the employer for confirmation)
- k) Bidders must demonstrate proof of availability of funds of **N\$400 000.00** or more in the form of a company bank statement or lines of Credits. e.g., accounts with required materials suppliers

## 5. Bid Securing Declaration

Bidders are required to submit a subscribe to a Bid Securing Declaration for this procurement process.

## 6. Works Completion Period

The completion period for works shall be **four (4) months** after acceptance and issue of Purchase Order. Deviation in completion period shall be considered if such deviation is reasonable.

## 7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name at the back of the envelope.

## 8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Khomas Regional Council, Pullman Street No 6688, Windhoek North, not later than **22 February 2023, at 12h00**. Quotations by post or hand delivered should reach Khomas Regional Council, Pullman Street No 6688, and Windhoek North by the same date and time at latest. Late quotations will be rejected. Quotations received by e-mail will not be considered.

## 9. Opening of Quotations

Quotations will be opened internally by the Khomas Regional Council immediately after the closing time referred to in section 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Khomas Regional Council and available to any bidder on request within three working days of the Opening.

## 10. Evaluation of Quotations

The Khomas Regional Council shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of evaluated cost, and eligibility criteria determine the lowest evaluated quotation.

***NB: Only bidders that quoted between the range of 0% above and 10% below the estimated cost of the procurement are eligible for awards!***

## 11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

## 12. Prices and Currency of Payment

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

### **13. Margin of Preference**

**13.1.**The applicable margins of preference and their application methodology are as follows:

**Not applicable to this procurement.**

### **14. Award of Contract**

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

*Note: Bidders may bid for all the LOTS, however; KRC reserve the right to award only one (1) LOT per bidder.*

### **15. Notification of Award and Debriefing**

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within 7 days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

## SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.***

<b>Quotation addressed to</b>	<b>Khomas Regional Council</b>
<b>Procurement Reference Number:</b>	<b>W/RFQ/KRC-11/2022/2023</b>
<b>Subject matter of Procurement:</b>	

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead disqualification on the grounds mentioned in the BDS]

The validity period of our Quotation is ----- **days** from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within **7 days** from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within **120 days** from date of issue of Purchase Order/ Letter of acceptance.

### Quotation Authorised by:

<b>Name of Bidder</b>		<b>Company's Address and seal</b>	
<b>Contact Person</b>			
<b>Name of Person Authorising the Quotation:</b>		<b>Position:</b>	<b>Signature:</b>
<b>Date</b>		<b>Phone No./E-mail</b>	

**BID SECURING DECLARATION**

**(Section 45 of Act)  
(Regulation 37(1) (b) and  
37(5))**

**Date:** .....

**Procurement Ref No.: W/RFQ/KRC-11/2022/2023**

**To:** Khomas Regional Council  
Pullman Street 6688  
Windhoek North  
Windhoek

I/We\* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or**
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful Bidder Signed:

.....

*[insert signature of person whose name and capacity are shown]*

Capacity of:

*[indicate legal capacity of person(s) signing the Bid Securing Declaration]*

Name:

.....

*[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_

*[insert date of signing]*

Corporate Seal (where appropriate)

[Note\*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

**DO NOT SUBSTITUTE THIS PAGE**



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name: .....

Registration Number:.....

Vat Number: .....

Industry/Sector: .....

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description: .....

.....

.....

.....

Anticipated Contract Duration: .....

Location where work will be done, good/services will be delivered: .....



.....

**3. UNDERTAKING**

I .....[insert full name], owner/representative  
of .....[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply

fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

*Please take note:*

- 1. A labour inspector may conduct unannounced inspections to assess the level of compliance*
- 2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

## **SECTION III: STATEMENT OF REQUIREMENTS**

**This text hereunder is a guidance for the preparation of the Specifications and Performance Requirements and should not form part of the final document**

A set of precise and clear Specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Khomas Regional Council without qualifying or conditioning their quotations. Specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done shall the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of quotations be ensured, and the subsequent task of quotation evaluation facilitated. The Specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of Specifications from previous similar Contracts are useful in preparing Specifications. Most Specifications are normally written specially by the Khomas Regional Council to suit the Contract Works in hand. There is no standard set of Specifications for universal application in all sectors, but there are established principles and practices, which are reflected in these Documents.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addendums should then adapt the General Specifications to apply them to the particular Works.

Care must be taken in drafting Specifications to ensure that they are not restrictive. In the Specifications of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards of Namibia or other standards, the Specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, shall also be acceptable. To that effect, the following sample clause may be inserted in the Special Conditions or Specifications.

### **Equivalency of Standards and Codes**

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract.

## **A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

Conditions and specification for:

### **Lot1(Katutura Health Centre)**

1. Renovation of the Health Centre
2. Electrical works at Katutura Health Centre

### **Lot2 (Donkelhoek Clinic)**

1. Renovation of the clinic and construction of Boundary wall
2. Construction of Doctor Consulting room in accordance with the specifications
3. Electrical works for Doctor Consulting room

## **B. DRAWINGS**

All the necessary Drawings are attached to this bidding document as follows:

### **Lot 1:**

None

### **Lot2:**

Drawings for the construction of Doctor Consulting room

**SECTION IV: PRICED ACTIVITY SCHEDULE**

Procurement Reference Number: **W/RFQ/KRC-11/2022/2023**

## LOT 1

## BILL OF QUANTITIES KATUTURA HEALTH CENTRE – ELECTRICAL

	<b>RIGID PVC CONDUIT</b>				
	<b>CAST IN CONCRETE, SURFACE BED OR SCREED</b>				
1	20mm Diameter	9.00	m		
	<b>PVC Wires</b>				
2	2.5mm <sup>2</sup>	45.00	m		
	<b>Right angle box No. 2 three way</b>				
	<b>16Am Switches</b>				
3	Rotary watertight industrial type surface mounted	2.00	No		
4	1 Lever 1 easy flush with cover surface	84.00	No		
5	2L Two way complete	6.00	No		
6	2L One way complete	6.00	No		
	<b>Daylight switches</b>				
7	10 Amp dimmer switch	1.00	No		
8	10 Amp including mounting bracket surface mounted as national or other equal or approved	3.00	No		
	<b>Flush mounted</b>				
9	Double outlet 100×100mm complete with cover	105.00	No		
	<b>Round bulkhead fitting with white reflector and clear polycarbonate similar or equal to “UNILUX 7610”</b>				
10	With lamp holder – 100W ES fitting complete	65.00	No		
	<b>Fluorescent “GEA” tray complete with mounting bracket (cover) for surface installation switch start, but excluding diffusers, standard bi-pin lampholders instead of the ratchet type are not acceptable</b>				
11	2×58W	130.00	No		
	<b>Complete with lamp including installation but excluding mounting pole, similar or equal to “Beakalux” or “Lascon SL 1”</b>				
12	-250W/MV-E	5.00	No		
	<b>Fluorescent 1524mm 58watt white “SS” lamps</b>				
13	More than 25 lamps	260.00	No		
	<b>Energy saving bulbs “BC” or “ES”</b>				

14	9Watt	65.00	No		
<b>BILL OF QUANTITIES</b>					
<b>KATUTURA HEALTH CENTRE – RENOVATION</b>					
<b>DEMOLITIONS AND ALTERATIONS</b>					
	<p>1 Prices for the demolition of brick walls must allow for the demolition and removal of small isolated beams and lintols occurring therein over openings.</p> <p>2 The area of brickwork to be demolished excludes the areas of openings in walls.</p> <p>3 Prices for the demolition of brick or concrete walls, concrete surface beds, columns, slabs and the like must allow and include for the demolition of plastered or screeded surfaces and other finishes related thereto as NO separate measurement or payment will be made in this regard.</p> <p>4 Prices for the demolition of concrete must allow for the cutting up and removal of any steel reinforcement in the concrete.</p> <p>5 The Contractor must ensure the stability of adjoining walls and structures during the demolition of any concrete and / or brickwork and must provide and install any necessary propping that may be necessary to ensure such stability and prices must allow herefore.</p>				
	<b>Taking up and removing vinyl floor coverings, carpeting, etc from screeded surfaces to be removed</b>				
1	Vinyl tile, sheet vinyl or similar floor covering	1152.56	m <sup>2</sup>		
	<b>Taking down and removing ceilings, etc</b>				
2	Softboard or gypsum board ceilings in isolated panels	10.00	m <sup>2</sup>		
	<b>Taking out and removing sundry ironmongery items, etc</b>				
3	Door locks, handles, hinges, door number plates, kicking plates, flush bolts, barrel bolts and the like	22.00	No		
	<b>Taking out and removing taps and mixers</b>				
4	Pillar tap, bib tap or angle valve	10.00	No		
	Taking out and removing sanitary fittings and appliances, including taps and traps, including disconnecting piping from fittings and cutting back and sealing off all water and waste pipes as necessary				
5	Glass from steel windows, doors, sidelights and fanlights	10.00	m <sup>2</sup>		

	<b>Sealing of existing roofs and flashings</b>				
	<b>1 Prices must allow for the replacing of existing roofing drive screws and washers or hook bolts as may be necessary. 2 Holes and roofing screws are to be sealed with Klodek waterproofing membrane. The waterproofing membrane sealing holes and roofing screws is to be a minimum size 75 x 75mm. 3 Apply one coat primer diluted with 25% water, one full undiluted primer coat, one layer of waterproofing membrane and three finishing coats all as specified and in accordance with the manufacturer's instructions.</b>				
6	Seal all holes and roofing screws, etc in galvanised roof sheeting and leave watertight (measured on flat to affected roof area on slope)	600.00	m <sup>2</sup>		
	<b>Repairs to steel and timber windows</b>				
7	Replace missing or damaged peg stay to steel or timber window with new solid brass or chromium plated peg stay 228mm long	11.00	No		
8	Replace missing or damaged window handles to side hung sashes of steel or timber window with new solid brass or chromium plated window handles	14.00	No		
	<b>152 x 152 x 5mm Thick white glazed ceramic wall tiles fixed with adhesive to plaster (elsewhere measured) and flush pointed with an approved cement based grout</b>				
9	Hack off wall tiling in small isolated patches and re-tile with new tiles to match existing	45.00	m <sup>2</sup>		
	<b>REPAIRS TO PLUMBING AND DRAINAGE INSTALLATIONS</b>				
	<b>Repairs to w.c. suites and flushing valves</b>				
10	Replace missing or damaged beta valve flush unit to w.c. cistern	6.00	No		
11	Replace missing or damaged w.c.seat with new heavy duty double seat and flap	2.00	No		
	<b>PAINTWORK</b>				
	<b>Clean down and prepare and one coat Acrylic PVA paint</b>				
12	On external smooth plastered walls	1107.14	m <sup>2</sup>		

13	Extra for additional one coat of paint	1107.14	m <sup>2</sup>		
	<b>Clean down and prepare and one coat eggshell enamel paint</b>				
14	On internal smooth plastered walls and columns	2131.78	m <sup>2</sup>		
15	On internal smooth plastered ceilings and beams	2131.78	m <sup>2</sup>		
	<b>Clean down and prepare and one coat eggshell enamel paint</b>				
16	On internal smooth plastered walls and columns	2131.78	m <sup>2</sup>		
17	On internal smooth plastered ceilings and beams	2131.78	m <sup>2</sup>		
	<b>Clean down and prepare and one coat exterior</b>				
18	On ceilings, including cornices and cover strips	1152.56	m <sup>2</sup>		
19	Extra for additional one coat of paint	1152.56	m <sup>2</sup>		
	<b>Clean down and prepare and one coat gloss enamel paint</b>				
20	On door frames	262.00	m <sup>2</sup>		
21	On flush doors	160.00	m <sup>2</sup>		
22	Extra for additional one coat of paint	160.00	m <sup>2</sup>		
	<b>JOINERY WORK</b>				
	<b>40mm Semi-solid flush doors with hardwood veneer both sides and concealed hardwood edge strips</b>				
23	Door size 813 x 2032mm high	4.00	No		
	<b>Supawood or other equal and approved</b>				
24	Pelmet in varying lengths formed of 18 x 120mm top and 16 x 140mm fascia and ends housed together, including all mitres, etc	30.00	m		
	<b>Floor Units (work tops elsewhere measured</b>				
25	Floor sink unit type F1200 S size 1200mm long, 870mm high and 570mm deep with fixed front fascia, two doors and shelf	3.00	No		
	<b>32mm Work tops with post formed front edges</b>				
26	Work top 600mm wide	6.00	m		



	<b>FLOOR COVERINGS</b>				
27	Floor tiles Material	500.00	m <sup>2</sup>		
	<b>IRONMONGERY</b>				
	<b>Padlocks</b>				
28	55mm Solid hardened 6-pin steel padlock	2.00	No		
	<b>Mortice locks</b>				
29	Four lever upright mortice claw bolt sliding door lock with stainless steel forend	9.00	No		
30	Bathroom / WC upright mortice lock with stainless steel forend	12.00	No		
	<b>Cylinder locks</b>				
31	Oval single cylinder lock with oval profile lock case and brass forend	6.00	No		
	<b>Cupboard and drawer locks</b>				
32	76mm Brass plated two lever straight cupboard lock	16.00	No		
	<b>WALL TILING</b>				
	<b>Take delivery of, transport to the site, store, protect and lay ceramic floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere</b>				
33	Floors to patterns	1152.56	m <sup>2</sup>		
	<b>Take delivery of, transport to the site, store, protect and lay mazita or natural stone floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere)</b>				
34	Skirting 100mm high	142.00	m		
	<b>PVC tiling edge strips, etc</b>				
35	Bull nosed tiling edge or corner strip suitable for 5mm tiles	750.00	m		

	<b>PLUMBING AND DRAINAGE</b>				
	<b>Fibre cement box gutters and downpipes with all joints sealed with mastic jointing compound</b>				
36	100 x 75mm Rainwater downpipe fixed to walls with standard aluminium alloy brackets	30.00	m		
	<b>White vitreous china or glazed fireclay</b>				
37	Low level w.c. suite comprising wash down pan, matching 9 litre low level cistern with lid and fitments, flush pipe and heavy-duty double flap and seat fixed to wall and floor	4.00	No		
	<b>Chromium plated brass</b>				
38	32mm Bottle trap including tailpipe and wall flange	4.00	No		
	<b>Chrome plated brass taps and sundries</b>				
39	15mm Angle regulating valve with stainless steel braided connector pipe 315mm girth with chromium plated connectors both ends bent as required	6.00	No		
40	15mm Hose bib tap with hose union	3.00	No		
41	15mm Raised nose pillar tap	4.00	No		
	<b>Chromium plated brass medical taps and mixers</b>				
42	15mm Elbow action pillar tap	2.00	No		
	<b>GLAZING TO STEEL WITH PUTTY</b>				
	<b>4mm Clear float glass</b>				
43	Panes exceeding 0.5m <sup>2</sup> and not exceeding 2m <sup>2</sup>	10.00	m <sup>2</sup>		
		<b><i>Sub-Total</i></b>			
		<b><i>Add Contingency 10%</i></b>			
		<b><i>Add VAT 15%</i></b>			
		<b><i>GRAND TOTAL</i></b>			

<b>LOT 2</b>					
<b>BILL OF QUANTITIES</b>					
<b>CONSTRUCTION OF DOCTOR'S ROOM &amp; PHARMACY AT DONKERHOEK CLINIC</b>					
		<b>Quantity</b>		<b>Unit rate</b>	<b>Total</b>
	<b>EARTHWORKS</b>				
	<b>Earth filling obtained from the excavations and/or prescribed stock piles on site</b>				
1	Over site to form platforms compacted to 93% Mod AASHTO	112.00	m <sup>3</sup>		
	<b>Compaction of surfaces</b>				
2	Compaction of ground surfaces including scarifying for a depth of 150mm, breaking down oversize material, adding suitable material where necessary and compacting to 90% Mod AASTHO density	280.00	m <sup>2</sup>		
	<b>Excavation in earth not exceeding 1m deep</b>				
3	Trenches and holes	13.00	m <sup>3</sup>		
	<b>Back excavation of vertical sides of excavation in earth for working space including backfilling compacted to 93% Mod AASHTO density</b>				
	<b>Extra over trench and hole excavations in earth for excavations in</b>				
4	Hard rock	3.00	m <sup>3</sup>		
	<b>Soil poisoning</b>				
5	Soil insecticide under floors, paving, etc including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming	95.00	m <sup>2</sup>		
	<b>20MPa/19mm concrete</b>				
6	Footings, bases and ground beams	7.00	m <sup>3</sup>		
7	Surface beds, aprons, pavings, ramps, etc cast in panels	9.50	m <sup>3</sup>		
	<b>BRICK TEST</b>				
	<b>Brickwork of 7MPa cement bricks in class I mortar</b>				
8	Half brick wall	60.00	m <sup>2</sup>		
9	One brick wall	150.00	m <sup>2</sup>		
	<b>DAMP-PROOFING OF WALLS AND FLOORS</b>				
	<b>One layer of approved 375 micron embossed damp course</b>				
10	In walls (110mm and 220mm wide)	14.00	m <sup>2</sup>		
	<b>ROOF COVERINGS</b>				
	<b>0.58mm 'IBR' profile full hard galvanised (Z275 spelter) steel troughed roofing with 0.8mm galvanised sheet steel accessories fixed in strict accordance with the manufacturer's instructions</b>				

11	Roof sheeting in single length sheets	95.00	m <sup>2</sup>		
	<b>JOINERY WORK</b>				
	<b>Wrot meranti</b>				
12	Pelmet in varying lengths formed of 18 x 120mm top and 16 x 140mm fascia and ends housed together, including all mitres, etc	20.00	m		
	<b>Wall units</b>				
13	Wall unit type W900 size 900mm long, 600mm high and 300mm deep with two doors and shelf	1.00	No		
	<b>Floor Units (work tops elsewhere measured)</b>				
14	Floor sink unit type F1800 S size 1800mm long, 870mm high and 570mm deep with fixed front fascia, four doors and shelves	1.00	No		
	<b>32mm Work tops with post formed front edges</b>				
15	Work top 600mm wide	4.00	m		
	<b>CEILINGS AND PARTITIONS</b>				
	<b>Gypsum plasterboard ceilings</b>				
16	Tiles Material	95.00	m <sup>2</sup>		
	<b>0.5mm IBR profile full hard galvanised steel troughed roofing with 0.8mm galvanised sheet steel accessories fixed in strict accordance with the manufacturer's instructions</b>				
17	Ceilings in single length sheets fixed horizontally to underside of steel purlins (elsewhere measured)	95.00	m <sup>2</sup>		
18	100mm Wide horizontal closer plate pop-riveted to profiled metal sheeting	44.00	m		
	<b>STRUCTURAL STEELWORK</b>				
	<b>Welded roof trusses of angle section hollow section rafters, rails, struts, braces, cleats, etc and flat section bearer, gusset and connection plates bolted to concrete</b>				
19	Trusses not exceeding 2m span	1080.0	kg		
	<b>Base plates, angles and bolts to trusses</b>				
20	Base or anchor plates	4.00	kg		
	<b>Purlins and braces bolted to steel</b>				
21	Lipped channel section purlins	840.00	kg		
	<b>Bolts, etc</b>				
22	Mild steel bolts with nuts and washers	120.00	kg		
	<b>METALWORK</b>				
	<b>Gates</b>				
23	Single gate leaf size 810 x 2000mm high overall formed of 40 x 40 x 3mm mild steel hollow section frame around	1.00	No		

	and two horizontal intermediate rails and filled in with and including 20 x 20 x 2mm hollow section vertical bars at approximately 70mm centres passed through and welded to the intermediate rails, including two 100mm weld-on type hinges, narrow style double cylinder lock with escutcheons riveted to leaf and a 40 x 5mm mild steel flat gate stop welded on to one stile for the full gate height				
24	Double gate size 1510 x 2000mm high overall in two equal width leaves, each leaf formed of 40 x 40 x 3mm mild steel hollow section frame around and two horizontal intermediate rails and filled in with and including 20 x 20 x 2mm hollow section vertical bars at approximately 70mm centres passed through and welded to the intermediate rails, including two 100mm weld-on type hinges to each leaf, narrow style double cylinder lock with escutcheons riveted to leaf, 40 x 5mm mild steel flat gate stop welded on to one stile for the full gate height and suitable 300mm long drop bolt and keep to one leaf	1.00	No		
	<b>Natural anodised aluminium doors glazed with and including 5mm toughened safety armourplate glass and fitted with double cylinder lockset and anodised aluminium furniture</b>				
25	Olympia type single door and frame to suit opening size 900 x 2100mm high	6.00	No		
26	Olympia type double door and frame to suit opening size 1730 x 2100mm high	1.00	No		
	<b>Natural anodised aluminium horizontal sliding windows glazed with and including 4mm clear float glass</b>				
27	Window type HS 99 to suit opening size 900 x 900mm high	2.00	No		
28	Window type HS 1512 to suit opening size 1500 x 1200mm high	4.00	No		
	<b>PLASTERING</b>				
	<b>One coat cement plaster wood floated smooth on brickwork to</b>				
29	Walls	35.00	m <sup>2</sup>		
	<b>Take delivery of, transport to the site, store, protect and lay mazita or natural stone floor tiles of differing sizes fixed with and including adhesive to screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere)</b>				
30	Floors to patterns	95.00	m <sup>2</sup>		
31	Skirting 100mm high	50.00	m		

	<b>PLUMBING AND DRAINAGE</b>				
	<b>White vitreous china or glazed fireclay</b>				
32	Basin size 510 x 405mm with two tapholes bolted to walls	3.00	No		
	<b>Polyethylene, duranite, etc</b>				
33	9 Litre high-level duranite w.c. cistern complete with flushing mechanism, flush lever and flush pipe	2.00	No		
	<b>uPVC</b>				
34	32mm Bottle trap including tailpipe and wall flange	3.00	No		
	<b>Vacuum breakers, relief valves, etc</b>				
35	15mm Vacuum breaker	2.00	No		
36	20mm Expansion relief valve (200kPa)	1.00	No		
37	20mm 'Masterflo'400KPa pressure reducing valve with strainer and integral non-return valve	1.00	No		
	<b>Chrome plated brass taps and sundries</b>				
38	15mm Angle regulating valve with stainless steel braided connector pipe 315mm girth with chromium plated connectors both ends bent as required	6.00	No		
39	20mm raised pattern pillar tap with aerator	4.00	No		
40	15mm Wall type sink mixer with overarm swivel outlet	1.00	No		
	<b>Chromium plated brass medical taps and mixers</b>				
41	15mm Elbow action pillar tap	1.00	No		
	<b>Hot water geysers to 600kPa</b>				
42	100Litre Geyser for horizontal or vertical installation	1.00	No		
	<b>The solar water geysers and panels must be installed by the specialist supplier of the geysers and panels</b>				
	<b>Class 12 HDPE type IV water pipes including all straight joints and connectors laid in ground in trenches not less than 600mm deep, including excavations, backfilling, etc</b>				
43	20mm Pipes laid in ground in trenches	100.00	m		
	<b>Extra over HDPE pipes for the following compression fittings</b>				
44	20mm Fittings	6.00	No		
	<b>Extra over class 12 uPVC pressure pipes for solvent welded pressure fittings</b>				
45	110mm Elbow	2.00	No		
	<b>Hard drawn thin-walled class 0 copper pipes to SABS 460 including all straight joints and connectors</b>				
46	22mm Pipe fixed or chased into walls	18.00	m		
	<b>Extra over class 0 copper pipes for brass capillary fittings</b>				
47	22mm Fittings (elbows, tees, reducing tees, adaptor couplings, etc)	12.00	No		

	<b>uPVC soil, waste and vent pipes including all straight joints and connectors</b>				
48	50mm Pipe fixed or chased into walls	18.00	m		
	<b>Extra over uPVC pipes for fittings</b>				
49	110mm Access bend with vent horn	2.00	No		
50	110mm Plain junction	4.00	No		
51	110mm Pan connector	2.00	No		
52	100mm Two-way vent valve	1.00	No		
	<b>Underground twin-wall uPVC structured wall pipes laid in ground, including excavations, backfilling, etc and all straight joints between pipes</b>				
53	110mm Pipes laid in and including trenches not exceeding 1m deep	24.00	m		
	<b>Extra over for the following fittings to underground twin-wall pipes</b>				
54	110mm Rodding eye	2.00	No		
55	110mm Overflow gulley head	2.00	No		
	<b>GLAZING TO STEEL WITH PUTTY</b>				
56	Panes exceeding 0.1m <sup>2</sup> and not exceeding 0.5m <sup>2</sup>	4.00	m <sup>2</sup>		
	<b>4mm Common obscure glass</b>				
57	Panes not exceeding 0.1m <sup>2</sup>	2.00	m <sup>2</sup>		
	<b>6mm Silvered float glass copper backed mirrors with bevelled and polished edges four times holed for and screwed to walls with chromium plated dome head capped mirror screws with rubber grommets</b>				
58	Mirror size 600 x 600mm high	1.00	No		
	<b>PAINTWORK</b>				
	<b>One coat alkali-resistant plaster primer and two coats Acrylic PVA paint</b>				
59	On external smooth plastered walls	405.00	m <sup>2</sup>		
	<b>One coat alkali resistant plaster primer, one coat undercoat and two coats eggshell enamel paint</b>				
60	On internal smooth plastered walls and columns	567.00	m <sup>2</sup>		
	<b>Wash with metal conditioner and two coats Acrylic PVA paint</b>				
61	On underside of profiled roof sheeting and ceilings (measured on flat to ceiling area)	95.00	m <sup>2</sup>		
	<b>Clean and prepare steel as defined in ISO 8501-1 : 1988, paint system for structural mild steel / new steel to withstand climatic conditions of C5 marine as per international environmental specifications of ISO 12944 and abd/Geberuc Specifications</b>				
62	On exposed truss members, purlins, etc	95.00	m <sup>2</sup>		

<b>BILL OF QUANTITIES</b>					
<b>New Electrical Installation for Doctor's Room &amp; Pharmacy at Donkerhoek Clinic</b>					
	<b>RIGID PVC CONDUIT</b>				
	<b>CAST IN CONCRETE, SURFACE BED OR SCREED</b>				
1	20mm Diameter	100.00	m		
	<b>Uplansticised polyvinyl chloride (UPVC) sleeve piping including short and jointing, cast in concrete</b>				
2	25mm Diameter	3.00	m		
	<b>PVC Wires</b>				
3	2.5mm <sup>2</sup>	600.00	m		
	<b>Bare copper wires</b>				
4	10mm <sup>2</sup>	40.00	m		
	<b>Underground cable PVC SWA PVC installed</b>				
5	2 core 16mm <sup>2</sup>	40.00	m		
5	<b>Right angle box No. 2 three way</b>				
	<b>16Am switches</b>				
6	1 Lever 1 eay flush with cover plate	5.00	No		
7	1L Two way complete	2.00	No		
	<b>Daylight switches</b>				
8	10 Amp including mounting bracket surface mounted as national or other equal or approved	1.00	No		
	<b>Flush mounted</b>				
9	Double outlet 100×100mm complete with cover	14.00	No		
	<b>Galvanised wall boxes for switchesor socket outlets</b>				
10	100×50mm	7.00	No		
11	100×100mm	14.00	No		
	<b>Draw boxes miscellaneous junctions</b>				
12	60mm Diameter PVC	15.00	No		
	<b>Single pole</b>				
13	1-10Amp	2.00	No		



14	15-25Amp	2.00	No		
15	45-60Amp	1.00	No		
	<b>Single pole</b>				
16	50-63Amp	1.00	No		
	<b>Round bulkhead fitting with white reflector and clear polycarbonate similar or equal to "UNILUX 7610"</b>				
17	With lamholder – 100W ES fitting complete	2.00	No		
	<b>Fluorescent "GEA" tray complete with mounting bracket (cover) for surface installation switch start, but excluding diffusers, standard bi-pin lampholders instead of the ratchet type are not acceptable</b>				
18	2×19W	3.00	No		
19	2×36W	9.00	No		
	<b>Safety transformers 220V/12V with fuse and protected terminals</b>				
	<b>Existing installations: General Work</b>				
20	Replace indoor type lighting arrestor	1.00	No		
	<b>Surface Mounted</b>				
<b>BILL OF QUANTITIES</b>					
<b>Renovation of Donkerhoek Clinic &amp; Construction of Boundary wall</b>					
	<b>DEMOLITIONS AND ALTERATIONS</b>				
	<p>1 Prices for the demolition of brick walls must allow for the demolition and removal of small isolated beams and lintols occurring therein over openings.</p> <p>2 The area of brickwork to be demolished excludes the areas of openings in walls.</p> <p>3 Prices for the demolition of brick or concrete walls, concrete surface beds, columns, slabs and the like must allow and include for the demolition of plastered or screeded surfaces and other finishes related thereto as NO separate measurement or payment will be made in this regard.</p> <p>4 Prices for the demolition of concrete must allow for the cutting up and removal of any steel reinforcement in the concrete.</p> <p>5 The Contractor must ensure the stability of adjoining walls and structures during the demolition of any concrete and / or brickwork and must provide and install any necessary propping that may be necessary to ensure such stability and prices must allow herefore.</p>				
	<b>Breaking up or breaking down and removing concrete</b>				

1	Concrete footings, bases and steps	30.00	m <sup>3</sup>		
	<b>The tenderers attention is directed to Volume 4 for any new works that may be required as Volume 4 must be read in conjunction herewith</b>				
	<b>Repairs and Sundries to brickwork</b>				
2	Neatly cut out and remove damaged or cracked section of half brick wall, clean and prepare and rebuild removed section in 7MPA cement bricks in class II mortar, including cutting toothings and bonding	50.00	m <sup>2</sup>		
	<b>Sealing of existing roofs and flashings</b>				
	<b>One coat external cement plaster wood floated smooth</b>				
3	Repair crack in external plaster by hacking off the plaster around the crack minimum 300mm wide , cleaning out the crack, wedging with galvanised steel wedges, stapling one layer of chicken mesh over the crack and replastering to match existing	120.00	m		
	<b>One coat internal compo plaster steel trowelled smooth</b>				
4	Hack off internal plaster in small isolated patches and replaster to match existing	120.00	m <sup>2</sup>		
	<b>Reinforcing of brick walls where required to receive plaster</b>				
	<b>Soap dishes, toilet roll holders, etc</b>				
5	Replace missing or damaged toilet roll holder with new glazed semi-recessed toilet roll holder size 150×150mm	3.00	No		
	<b>152 x 152 x 5mm Thick white glazed ceramic wall tiles fixed with adhesive to plaster (elsewhere measured) and flush pointed with an approved cement based grout</b>				
6	Wall tiling in making good walls where openings closed up including neat joint between new and existing tiles	50.00	m <sup>2</sup>		
	<b>Take delivery of, transport to the site, store, protect and lay ceramic tiles fixed with and including adhesive to existing plastered surfaces or screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of ceramic tiles elsewhere)</b>				
7	Replace missing or damaged ceramic wall tiles with new in small isolated patches in repair	30.00	m <sup>2</sup>		
	<b>PAINTWORK</b>				
	<b>Clean down and prepare and one coat eggshell enamel paint</b>				

8	On internal smooth plastered walls and columns	240.00	m <sup>2</sup>		
9	Extra for additional one coat of paint	240.00	m <sup>2</sup>		
	<b>Clean down and prepare and one coat sealer and two coats marble plaster textured paint coating</b>				
10	On external smooth plastered walls	120.00	m <sup>2</sup>		
	<b>Clean down and prepare and one coat gloss enamel paint</b>				
11	On door frames	24.00	m <sup>2</sup>		
12	On windows with burglar bars (both sides measured flat)	40.00	m <sup>2</sup>		
	<b>EARTHWORKS</b>				
	<b>Excavation in earth not exceeding 1m deep</b>				
13	Trenches and holes	15.00	m <sup>3</sup>		
	<b>30MPa/19mm concrete</b>				
14	Footings, bases and ground beams	10.00	m <sup>3</sup>		
	<b>BRICK TEST</b>				
	<b>Brickwork of 7MPa cement bricks in class II mortar</b>				
15	One brick wall	250.00	m <sup>2</sup>		
	<b>Galvanised brick reinforcement</b>				
16	75mm Wide reinforcement built in horizontally (extra for brick lintols or bands)	83.00	m		
	<b>DAMP-PROOFING OF WALLS AND FLOORS</b>				
	<b>One layer of approved 375 micron embossed damp course</b>				
17	In walls (110mm and 220mm wide)	20.00	m <sup>2</sup>		
	<b>JOINERY WORKS</b>				
	<b>40mm Semi-solid flush doors with hardwood veneer both sides and concealed hardwood edge strips</b>				
18	Door size 762 x 2032mm high	4.00	No		
	<b>IRONMONGERY</b>				
	<b>Cylinder locks</b>				
19	Cylinder rim right latch (ani-credit card type) with cylinder	4.00	No		
	<b>PLASTERING</b>				
	<b>One coat cement plaster wood floated smooth on brick work to</b>				
20	Walls	500.00	m <sup>2</sup>		
	<b>WALL TILING</b>				
	<b>Take delivery of, transport to the site, store, protect and lay mazita of natural stone floor tiles of differing sizes fixed with and including adhesive to</b>				

	<b>screeded surfaces (elsewhere measured) and flush pointed with an approved tinted waterproof jointing compound on (cost of floor tiles elsewhere)</b>				
21	Floors to patterns	50.00	m <sup>2</sup>		
	<b>PLUMBING AND DRAINAGE</b>				
	<b>Polyethylene, duranite, etc</b>				
22	9 Litre low-level duranite w.c. cistern complete with flushing mechanism, flush lever and flush pipe	1.00	No		
	<b>Chrome plated brass taps and sundries</b>				
23	15mm Angle regulating valve with stainless steel braided connector pipe 315mm girth with chromium plated connectors both ends bent as required	4.00	No		
24	20mm Wall type bath mixer	5.00	No		
	<b>GLAZING TO STEEL WITH PUTTY</b>				
	<b>4mm Clear acrylic sheeting</b>				
25	Panes not exceeding 0.1m <sup>2</sup>	12.00	m <sup>2</sup>		
	<b>PAINTWORK</b>				
	<b>One coat alkali-resistant plaster primer and two coats Acrylic PVA paint</b>				
26	On external smooth plastered walls	500.00	m <sup>2</sup>		
				<b><i>Sub-Total</i></b>	
				<b><i>Add Contingency 10%</i></b>	
				<b><i>Add VAT 15%</i></b>	
				<b><i>GRAND TOTAL</i></b>	

**Priced Activity Schedule Authorised By:**

<b>Name:</b>		<b>Signature:</b>	
<b>Position:</b>		<b>Date:</b>	
<b>Authorised for and on behalf of:</b>	<b>Company</b>		

**SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET**

*Khomas Regional Council shall customise this section and the table hereunder where the Service Providers have to achieve set specification and performance standards.]*

Procurement Reference Number: \_\_\_\_\_

*[Bidders should complete columns C and D with the specifications and performance of the Works offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]*

<b>Item No</b>	<b>Specifications and Performance Required</b>	<b>Compliance of Specifications and Performance Offered</b>	<b>Details of Non-Compliance/ Deviation (if applicable)</b>
<b>A*</b>	<b>B*</b>	<b>C</b>	<b>D</b>
<b>1</b>	Renovation of the Katutura Health Centre		
<b>2</b>	Electrical works at Katutura Health Centre		
<b>3</b>	Renovation of the Donkerhoek clinic and construction of Boundary wall		
<b>4</b>	Construction of Doctor Consulting room in accordance with the specifications		
<b>5</b>	Electrical works for Doctor Consulting room		

\* Columns A and B to be completed by Public Entity.

**Specifications and Compliance Sheet Authorised By:**

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

**SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT**

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ-GCC**) available on the website of the Public Entity (*insert website address*) except where modified by the Special Conditions below

**SECTION VIII SPECIAL CONDITIONS OF CONTRACT**

**Procurement Reference Number:** \_\_\_\_\_

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

GCC Clause Reference	Special Conditions
<b>Employer GCC 1.1(r)</b>	Khomas Regional Council
<b>Intended Completion Date GCC</b>	The intended completion date is: <b>30 June 2023</b> Based on the nature of work, the Bidders are encouraged to complete at least within the specified period after the acceptance of award.
<b>Project Manager GCC 1.1(y)</b>	The Project Manager is: David Andreas Deputy Director: Technical Services
<b>Site GCC 1.1(aa)</b>	<p><b>Katutura Health Centre ( Katutura Central Constituency in Khomas Region)</b></p> <ol style="list-style-type: none"> <li>1 Renovation of the Health Centre</li> <li>2 Electrical works Katutura Health Centre</li> </ol> <p><b>Donkerhoek Clinic (Katutura East Constituency in Khomas Region)</b></p> <ol style="list-style-type: none"> <li>1 Renovation of the clinic and construction of Boundary wall</li> <li>2 Construction of Doctor Consulting room in accordance with the specifications</li> <li>3 Electrical works for Doctor Consulting room</li> </ol>
<b>Start Date GCC 1.1(dd)</b>	The Start Date shall be:
<b>The Works GCC 1.1(hh)</b>	<p>The Works consist of:</p> <p><u>Lot1(Katutura Health Centre)</u></p> <ol style="list-style-type: none"> <li>1 Renovation of the Health Centre</li> <li>2 Electrical works at Katutura Health Centre</li> </ol> <p><u>Lot2 (Donkerhoek Clinic)</u></p> <ol style="list-style-type: none"> <li>1 Renovation of the clinic and construction of Boundary wall</li> <li>2 Construction of Doctor Consulting room in accordance with the specifications</li> <li>3 Electrical works for Doctor Consulting room</li> </ol>
<b>Interpretation</b>	The following additional documents shall form part of the contract: <b>Drawings.</b>

GCC Clause Reference	Special Conditions
GCC 2.2	<p><u>Lot 1:</u> None</p> <p><u>Lot2:</u> <b>Drawings for the construction of Doctor Consulting room attached</b></p>
Interpretation GCC2.3	N/A
Language and Law GCC 3.1	<p>The language of the contract is English</p> <p>The law that applies to the Contract is the law of Namibia.</p>
Project Manager's Decisions 4.1	<p>The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.</p>
Delegation GCC 5.1	<p>The Project Manager <i>may</i> delegate his/her duties.</p>
Notices GCC 6	<p>Any notice shall be sent to the following addresses:</p> <p><b>Khomas Regional Council</b> <b>Pullman Street 6688</b> <b>Windhoek North</b> <b>Windhoek</b></p> <p>Bidding Document</p> <p>For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be</p>
Insurance GCC 13.1	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> <li>(a) for the Works, Plant and Materials: (for <i>the full amount of the works including removal of debris, professional fee etc...</i>)</li> <li>(b) for loss or damage to Equipment: (for <i>the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</i>)</li> <li>(c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract <i>for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well.</i></li> <li>(d) for personal injury or death: <ul style="list-style-type: none"> <li>(i) of the Contractor's employees: <i>[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</i></li> </ul> </li> </ul>

GCC Clause Reference	Special Conditions
	<p>(ii) of other people: <i>[This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</i></p> <p>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable. The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
<b>Site Date GCC 14.1</b>	The contractor shall be deemed to have examined any Site Data supplemented by any information available to the Contractor.
<b>Possession of the Site GCC 20.1</b>	The Site Possession Date shall be: <b>Within seven (7) days of accepting off Purchase Order and/Award Letter</b>
<b>Procedure for Disputes GCC 24</b>	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
<b>Program GCC 25.1</b>	The Contractor shall submit for approval a Program for the Works within 7 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
<b>GCC 25.3</b>	Program updates shall be required.
<b>Defects Liability Period GCC 33.1</b>	The Defects Liability Period is: <b>6 months for renovations</b>
<b>Payment Certificates GCC 39.7</b>	"A single statement of the estimated value of the work executed shall be submitted on completion of the Works. The Project Manager shall check the statement and certify the amount to be paid to the Contractor".
<b>Payments GCC 40</b>	<p>The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by:</p> <p>(a) the payment certificate; and</p> <p>(b) a certificate of Completion of the Works.</p>
<b>Adverse weather Conditions GCC 41.1 (l)</b>	<p>(a) Reason of any exceptionally adverse weather conditions such as heavy rains, storms, floods, etc.</p> <p>(b) Reason of civil commotion, strike or lockout affecting any of the trades employed upon the Works or any of the trades engaged in the preparation, manufacture or transportation of any of the goods or materials required for the works.</p> <p>(c) Any direct impact that the Novel Corona Virus (Covid-19) will have on the project progress or of the trades employed upon the Works or any of</p>



GCC Clause Reference	Special Conditions
	the trades engaged in the preparation, manufacture or transportation of any of the goods or materials required for the works.
<b>Price Adjustment GCC 44.</b>	The Contract <i>is not</i> subject to price adjustment.
<b>Retention GCC 45.</b>	(i) <b>A 5% of the total amount per lot shall be retained for a period of six (6) month</b>
<b>Bonus GCC 46.</b>	The rate for the Bonus per calendar day is: N/A
<b>Advance Payment GCC 47</b>	(i) No advance payment shall be made*
<b>GCC 48</b>	“As built” drawings <i>are not</i> required.

**QUOTATION CHECKLIST SCHEDULE**

*[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]*

**Procurement Reference No.: W/RFQ/KRC-11/2022/2023**

<b>Description</b>	<b>Attached</b>	<b>Not Attached</b>
Quotation letter		
Priced Activity Schedules		
Specification and Compliance Sheet		
valid company Registration Certificate;		
an original valid good Standing Tax Certificate;		
an original valid good Standing Social Security Certificate;		
a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998		
have a certificate indicating SME Status (for Bids reserved for SMEs);		
Submit a signed Bid Securing Declaration		
Proof of experience		
Proof of availability of funds		
Qualifications of a brick layer & Electrician		

**Disclaimer:** *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*